

HANNAJI PURI

Education Leader | Curriculum & Learning Development | Program Operations

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PROFESSIONAL SUMMARY

Education leader with 10+ years designing curriculum, building training programs from the ground up, and running academic operations for 500+ students and 25+ faculty. M.Ed. (4.0 GPA) with experience in Curriculum Development and Educational Leadership, paired with hands-on delivery across LMS platforms, Articulate, AI-assisted content development, and the Microsoft and Google suites. Consistent, measurable results: 40% gains in teacher evaluation scores, 60% in new-teacher performance, and an 85% improvement in licensing exam pass rates.

CORE & TECHNICAL SKILLS

- **Learning Design:** Curriculum and course design, learning objectives and competency frameworks, training needs assessment, lesson plans and materials, assessment and evaluation tools
- **Program Operations & Scheduling:** Student information system administration (FAST), student, class, and program-level scheduling, booking workflows and conflict resolution, program calendars and delivery logistics, operational documentation, workflows, and SOPs
- **Delivery & Facilitation:** In-person, online, and blended training; workshop facilitation; train-the-trainer models; instructor coaching and mentoring; public speaking
- **Academic Management & Operations:** Campus and multi-program management, accreditation and compliance (BCCNM, EMALB, HCA Registry, PTIRU, CDAC), data and KPI tracking, quality assurance, stakeholder communication
- **Learning Technology:** LMS (Moodle, Canvas), Articulate Rise, AI tools for content development (Claude, OpenAI, NotebookLM, Zapier, etc.), Microsoft Office Suite, Google Workspace, Apple iWork, Zoom

PROFESSIONAL EXPERIENCE

Campus Director

Sprott Shaw College | Vancouver, BC | February 2025–Present

- Oversee scheduling, logistics, and delivery operations for 20+ concurrent programs and 400+ students yearly, troubleshooting conflicts, and keeping cohorts on track to completion.
- Facilitate professional development and onboarding for 25+ faculty and staff, coaching instructors toward consistent, high-quality delivery.
- Serve as designated director on the Academic Regulation Committee: run ongoing training needs assessments and translate staff and stakeholder feedback into curriculum that stays relevant and current as programs and regulations change.
- Develop training materials and evaluation tools: performance evaluations, coaching, and data-driven feedback, to measure training effectiveness and identify skill and competency gaps.
- Partner with curriculum and program teams on continuous improvement, keeping content aligned to standards and learner outcomes.
- Collaborated on curriculum for the Paramedic program, supporting stronger graduation and an 85% improvement in the licensing exam pass rate.
- Lead compliance and accreditation readiness across five regulatory bodies (BCCNM, EMALB, HCA Registry, PTIRU, CDAC), producing documentation and aligning practice to defined standards.

Associate Director

Sprott Shaw College | Surrey & Vancouver, BC | October 2023–February 2025

- Ran daily operations for a 400+ student campus across 20+ programs, serving as primary contact for academic, scheduling, and financial queries.
- Led operational change and process-improvement projects, facilitating staff development sessions and stakeholder collaboration to drive adoption.

- Contributed to CDAC accreditation for the Dental Assistant program through documentation, process alignment, and quality improvement.
- Tracked program metrics and enrollment trends, using data to inform resource allocation and continuous improvement.

Head of Research & Program Development / SAT Program Coordinator

Shorouq Al Mamlakah International School | *Taif, Saudi Arabia* | 2015–2020

First school in the city to achieve international accreditation by AdvancED/Cognia

- Built the school's first SAT preparation program from scratch — curriculum framework, learning objectives, lesson plans, and a train-the-trainer delivery model — with students averaging 1200.
- Designed and delivered professional development for 30+ educators covering instructional strategy, assessment design, and technology integration, improving teacher evaluation scores by 40%.
- Trained and coached instructional staff on SAT methodologies and facilitation techniques; structured new-teacher onboarding improved performance metrics by 60%.
- Led the institution's first international accreditation (AdvancED/Cognia), establishing quality systems and evidence-based improvement processes that advanced the school from Level 4 to Level 5 on Cognia benchmarks.
- Facilitated workshops for students and external stakeholders including the Ministry of Education and College Board.

Grade 6–12 English & Social Studies Teacher

Shorouq Al Mamlakah International School | *Taif, Saudi Arabia* | 2014–2020

- Designed 150+ lesson plans and course outlines across English Literature, Social Studies, Philosophy, and Economics.
- Trained 50+ students in academic writing, research, and public speaking, with trainees placing and winning in public speaking competitions.
- Maintained a 100% student passing rate through differentiated instruction and skill-building tools.

ESL Trainer

Freelance — Professional ESL Training Services | *Vancouver, BC* | August 2022–Present

- Deliver one-on-one virtual instruction to adult and young learners preparing for high-stakes exams, coaching study skills, time management, and test-taking strategy.
- Build customized, needs-based learning plans and materials for diverse adult learners across ESL and English test preparation.
- Measure learning outcomes through assessment data and learner feedback, refining program effectiveness continuously.

EDUCATION & CERTIFICATIONS

Master of Education (M.Ed.) | *Thompson Rivers University, Kamloops, BC* | 2018–2019 | 4.0 GPA

Bachelor of Secondary Education (English Major) | *Centro Escolar University, Philippines* | 2011–2014

Certifications: Management Essentials Certification (Harvard Business Online, 2026); TESOL/TEFL (World TESOL Academy, 2022); Certificate in Teaching IELTS (Premier TEFL, 2022)